

## Lake Tahoe Sector

Special events are permitted by the Department of Parks and Recreation and apply to specific properties owned and operated by California State Parks. Special events include activities and occasions that are beyond the normal scope of park operations; they commonly involve organized groups seeking exceptions from public rules and regulations, or requesting to hold an event that may potentially impact park resources, facilities, operations, and other park visitors.

The Lake Tahoe Sector (LTS) of California State parks includes the following parks:

**Burton Creek SP, DL Bliss SP, Donner Memorial SP, Ed Z'berg Sugar Pine Point SP, Emerald Bay SP, Tahoe SRA, Ward Creek, Washoe Meadows SP.**

The primary objective for the LTS of California State Parks is the interpretation and preservation of the unique history, beauty, and recreation that the greater Lake Tahoe region of the Sierra Nevada provides. As the LTS offers irreplaceable portions of California's natural and historical heritage, supplementary permits may be required in addition to the basic application in order to preserve our shared treasures for generations to come.

## Our Mission

The mission of the California Department of Parks and Recreation is to provide for the health, inspiration, and education of the people of California by helping to preserve the state's extraordinary biological diversity, protecting its most valued natural and cultural resources, and creating opportunities for high-quality outdoor recreation.

### Support your State Parks!

California State Parks does not discriminate against individuals with disabilities. Prior to arrival, visitors with disabilities who need assistance should contact the park at the phone number below



## LAKE TAHOE SECTOR

### Special Events Office

7360 West Lake Blvd

Mail: PO Box 266

Tahoma, CA 96142

Phone (530) 525.5060

Fax (530) 525.4114

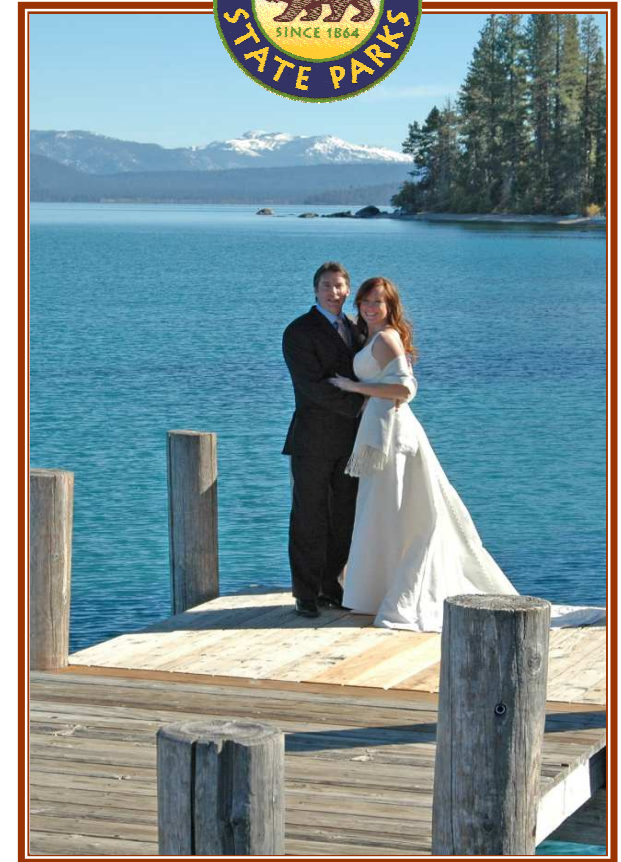
e-mail: [lssec@parks.ca.gov](mailto:lssec@parks.ca.gov)



Printed on Recycled Paper

# Special Events

## Lake Tahoe Sector



**Where will the hundreds of  
California State Parks take you today?**

[www.parks.ca.gov](http://www.parks.ca.gov)

## Availability

Events may be scheduled year-round, but are generally limited to the months between May and October due to weather. From Memorial Day through Labor Day public tours and other park operations take precedence to special events – thus special events (including set-up and clean-up) will not be scheduled until after park events have ended for the day.

**Dates may be reserved up to one year in advance of the requested date.** A requested date will be tentatively held for fourteen (14) calendar days to allow applicant to assess conditions, fill out the Special Event Application and pay the processing fee. If the processing fee is not received within fourteen (14) days, the event will be removed from the calendar. A security / damage deposit is due within thirty (30) days of receipt of the processing fee to secure / reserve date.

Permit applications must be received by the Special Event Office no later than sixty (60) days prior to the requested event date and may be submitted up to one year in advance.

**Only written agreements within your permit, approved by the Sector Superintendent, will be recognized by California State Parks.**

## Cancellation Policy

Any events cancelled 31 days or longer prior to the tentative event will have all fees refunded minus any processing fees plus \$250 or 25% of your facility fees (which ever is greater). Please allow up to six weeks for any refunds. Any event cancelled 30 days or less prior the event may result in the forfeit of all paid fees and deposits.

## Fees

Special event fees are determined by the Special Event Office, via the Sector Superintendent, based on costs incurred by the State, size of the event, the impact of the event on California State Parks resources and facilities and the purpose of the event.

A mandatory \$125 - \$225 Processing Fee is due upon submission of any application.

### NON-CATERED EVENTS

Size	Cost	Saturday
Up to 25.....	\$250	\$500
26 – 100.....	\$500	\$750
101 – 150.....	\$750	\$1,000
151 – 200 .....	\$1,000	\$1,250
200 or more.....	TBD	TBD

### CATERED EVENTS

Size	Cost	Saturday
Up to 100.....	\$2,000	\$2,500
100 or more.....	TBD	TBD

Commercial events may be charged a set fee and/or a percentage (10 – 25%) of gross revenue made from the event – to be determined by the Special Event Office.

### MONITOR FEES

**A State Park monitor is required for all events.** The type of monitor/s is to be determined by the special events office. Fees are as follows:

Park Monitor*.....	\$34 / Hour
Peace Officer*.....	\$68 / Hour

\*Minimum of four (4) hours per monitor

## Additional Information

- **A security/damage deposit is required for all events.** The amount of the deposit is based on the activity to be permitted and the probability of occurrence and will be determined by the Special Event Office. Costs for damage repair, cleanup, and any penalties for noncompliance may be deducted from this deposit.
- Liability insurance is required for every special event permit. The amount will be determined by the Special Event Office, based on the probability of occurrence.
- For events larger than 150 persons, pre-paid parking is required. California State Parks may estimate this fee as follows: 3 persons per vehicle multiplied by the standard parking fee. Failure to pay parking fees may result in citation. For events 149 persons and less, the permittee and any guests are responsible for paying parking fees.
- Any event that begins or ends outside of the permitted time limit will result in fines and/or the termination of your permit.
- For vessels larger than 30 feet in length, commercial vessels and/or if the vessel is to be docked for any extended period of time, and/or exclusive use of a State dock is requested, a docking fee is required in addition to any other special use fees.
- Park Interpreters and / or docents may be requested by the permittee for various events for an additional fee.
- All Park rules and regulations as defined in the California Code of Regulations apply.